

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020 declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Northwest Bergen County Utilities Authority does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the Northwest Bergen County Utilities Authority Work Session and Annual Reorganization Meeting scheduled for Tuesday, February 16, 2021 at 7:00 p.m. at the offices of the Northwest Bergen County Utilities Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey will be held via Zoom ONLY. Formal action will be taken. The agendas will be placed on the Northwest Bergen County Utilities Authority website, nbcua.com, at least 48 hours prior to the meeting. Members of the public who wish to participate in the meeting may do so by going to [Zoom.us](https://zoom.us) and entering the meeting ID of 830 4078 6595 and followed by the passcode 963008 at 7:00 P.M. Members of the public may also access the meeting by dialing in at 1-646-558-8656, and then following the prompts to input the meeting ID and passcode. Phone service provider rates may apply. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. A non-public dial in number will be used if executive session is required.

Alison Gordon, Secretary
Northwest Bergen County
Utilities Authority

February 12, 2021

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA SUBJECTS FOR DISCUSSION February 16, 2021

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call:

Commissioners: Dennis Bonagura
Thomas Duch
Matthew Jordan
Stephen LoIacono
Frank Kelaher
Bart Mongelli
Marianne Ortega
Marion Plumley
Michael Kasparian
4. Chairman's Remarks
5. COMMITTEES:
 - A. Finance Committee: Stephen Lo Iacono, Chair
 1. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 10-2021)
 2. Designation of Depositories for 2021 (Resolution 14-2021)
 - B. Personnel Committee: Frank Kelaher, Chair
 1. Regular Employment – Jason Paneque, O&M Helper (Resolution 11-2021)
 2. Motion to approve an unpaid Leave of Absence – Gregory Kuipers, O&M Helper (Motion 21-01)
 - C. Insurance Committee: Marion Plumley, Chair
 - D. Operating Committee: Thomas Duch, Chair
 1. Operating Committee Report
 - E. Strategic Plan Subcommittee: Michael Kasparian, Chair

- F. Buildings & Grounds Committee: Frank Kelaher, Chair

- G. Safety & Security Committee: Frank Kelaher, Chair

- H. Professional Services for 2021
 - 1. Qualifications of Professionals
 - a. Legal Services (Resolution 18-2021)
 - b. Engineering Services (Resolution 19-2021)
 - c. Auditing Services (Resolution 20-2021)
 - d. Bond Counsel Services (Resolution 21-2021)
 - e. Risk Management Services (Resolution 22-2021)
 - 2. Appointment of Professionals for 2021
 - a. Retention of Auditor (Resolution 23-2021)
 - b. Retention of General Counsel (Resolution 24-2021)
 - c. Retention of Labor Counsel (Resolution 25-2021)
 - d. Retention of Bond Counsel (Resolution 26-2021)
 - e. Retention of Risk Manager (Resolution 27-2021)
 - f. Retention of Consulting Engineer (Resolution 28-2021)
 - g. Retention of Consulting Engineer for Instrumentation, Automation and Computer Systems (Resolution 29-2021)
 - h. Retention of Consulting Engineer for 2022 Service Charges (Resolution 30-2021)
 - i. Retention of Consulting Engineer for General Incinerator Advice (Resolution (31-2021)

- I. General Counsel: Douglas Bern, Esq.
 - 1. Monthly Counsel Report

- J. Consulting Engineer: T&M Associates
 - 1. Monthly Engineer Report

- K. Executive Director: James Rotundo
 - 1. Approval of 2021 Meeting Schedule (Resolution 12-2021)
 - 2. Designation of Authority Newspapers for 2021 (Resolution 13-2021)
 - 3. Authorization to increase the not-to-exceed cost of the Professional Services Agreement with T&M Associates for engineering services related to the Wastewater Pump Stations Improvements Project (Resolution 17-2021)

- L. Authority Engineer: Howard Hurwitz
 - 1. Committed Flow Report

M. Superintendent: Robert Genetelli

1. Resolution authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units pursuant to N.J.S.A.40A:11-12a (Resolution 15-2021)
2. Authorization to Renew a Shared Services Agreement with the Borough of Upper Saddle River (Resolution 16-2021)
3. Update – Safety and IPP Programs
4. NJPDES Permit Conformance Report
5. Sludge Metal Analysis

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